## **BUILDING CHILD SAFE COMMUNITIES - NEW FORMS FOR ALL CONTRACTORS**

"Building Child Safe Communities" is a new initiative developed by the Catholic Education Diocese of Parramatta that enhances our commitment to ensuring the safety and wellbeing of all students in our care. It is now a requirement that all contractors complete an online undertaking form that confirms expectations in relation to behaviour whilst working at schools. This undertaking form also seeks to determine the suitability of contractors by requiring them to declare that they do not have a criminal history involving children.

This new Child Protective Training module is a compulsory two-step process for all contractors working in our schools and can be accessed via the following link: <a href="http://childprotection.parra.catholic.edu.au/contractors">http://childprotection.parra.catholic.edu.au/contractors</a>



- Click onto Contractors
- Complete STEP 1 Contractor Form
- ➤ Complete STEP 2 Training Module
- > Read through the presentation
- Complete and submit the quiz questions
- After successful completion of both steps, Two notifications will be sent via email to the school and also to the contractors email address.

Following your completion of the online form, a register of all contractors will be kept at the school. The Contractor Form and training Module will remain valid for two years.

Yours sincerely

Mrs Sarah O'Rourke <u>Principal</u>