Communication from Corpus Christi, Cranebrook

21 07 16

Dear Parents and Caregivers,

The purpose of this letter is to advertise the various ways the school communicates with the parent community. As changes take place to the methods used, the school will continue to inform the parents in a timely manner. Please take the necessary time to read the letter below.

**Newsletter**

This is published every week (an update on alternate weeks) and is the formal means of regular communication from the school. It contains items about learning and the school, calendar events and connections to the parish.
This is only published electronically and posted on the website with an alert to Skool Bag app.
An instruction sheet on how to access the Newsletter via email has been sent home today.

**School Web Site** - [www.cccranebrook.catholic.edu.au](http://www.cccranebrook.catholic.edu.au)

The school website is a source of information about many aspects of the school. The website is regularly visited by new families seeking information about our school. It has the Parent Handbook and many other very useful pieces of information.
From this term onwards, all significant school notes will be stored there for future reference.
They can be found under the PARENTS tab and then click on SCHOOL NOTES. The general school notes are found under WHOLE SCHOOL while the grade specific notes are found under the KINDERGARTEN to YEAR 6 tabs.

**Facebook**

Facebook is used by parents to network and communicate on an informal manner about school related matters. The school will be using the parent based Facebook page and a letter will go home next week to advise all families of the address of this Facebook page and the protocols for its use.

**Skoolbag App**

This is an app that can be downloaded to your phone that will receive all newsletters and other correspondence from the school. This app is a free and can be downloaded from the App Store. This app will allow you to receive electronic copies of all school correspondence and also to go back and easily retrieve previous copies. The school notes will be stored on SkoolBag in a similar way to the website. Parents will receive an “Alert” when a new note is uploaded by the school.

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Twitter
Twitter is used by the teachers to engage the families in the work that is happening in their learning space. Every grade has its own Twitter ‘handle’ along with the Creative Arts team. The Twitter ‘Handles’ for all the various areas of the school are:

- Kinder: @ccckindergarten
- Year One: @cccyear1
- Year Two: @cccyear2
- Year Three: @cccyear3
- Year Four: @cccyear4
- Year Five: @cccyear5
- Year Six: @cccyear6
- Creative Arts: @cccCreativeArts

School Email
The school has an email address which can be accessed through the school website page. This is an effective way of informing the school of student absences and also communicating with your child’s classroom teacher.

There are many and varied ways to receive communication from the school and it is the school’s responsibility to ensure that the parent community is kept well informed of matters relating to school life in a timely manner. It is the parents’ responsibility to access this communication to remain informed.

Please take the necessary time to read the material prepared by the school so that you and your family can participate in school life and remain connected.

Yours in education,

Paul Devlin
Principal