



Pastoral Care and Student Management Policy

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In our school's daily life, the ways in which people interact with each other significantly affect each person's sense of self-worth, belonging and well being.

Our purpose as a Catholic Primary School in the Cranebrook Community is to provide a learning environment where all members feel welcomed, cared for and supported. In this way we will communicate the message of God's love for all people through our actions and example.

We draw our values from the teachings of Jesus Christ as lived through our Catholic tradition.

- Love and forgiveness as a foundation for effective learning, quality relationships and personal growth.
- Honest open communication leading to justice in everyday interactions.
- The uniqueness of each person, acceptance of each other and celebration of differences.
- A learning environment which nurtures independent, discerning and critical thinkers.

At Corpus Christi we believe that Pastoral Care permeates all aspects of school life. It reflects the values, attitudes, beliefs and practices of our Catholic faith and involves all members of our school community- students, parents and all other adults who contribute to the well being of each student.

Therefore:

- All staff are responsible for creating and maintaining a positive climate in which students, staff and parents feel valued, secure and accepted.
- Parents are encouraged to support Corpus Christi Catholic Primary School in all matters related to Pastoral Care by responding positively to policies and procedures outlined in the Parent Handbook and in the School Newsletter.
- A Parent Handbook is provided on enrolment with essential information regarding the pastoral care of students.
- Parents/Carers are informed of all Pastoral Care issues.
- Pastoral Care issues are highlighted through memos, Staff Meetings and Briefings to staff.
- Teachers refer children at risk, due to behaviour, bullying, self esteem or grief to the Principal for an appropriate course of action.
- A school counsellor works with identified students following a request from school personnel.
- Behavioural Support is also offered by Student Services.



Corpus Christi Primary

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Behaviour Management seeks to promote a respectful, secure environment where students can prosper. It is intrinsically related to the principles and values of the Gospel, and to the Christian vision of Pastoral Care.

Therefore at Corpus Christi Catholic Primary School

- The principles of Restorative Justice guide all interaction and student management at Corpus Christi.
- All teachers carry Restorative Justice summary cards for reference whilst on playground duty in their first aid bag.
- The students displaying unacceptable behaviour undergo the process of Restorative Justice with the duty teacher or a member of the Leadership Team.
- All teachers record any incident of unacceptable behaviour on a school incident report (available on the staff drive).
- The Parents/Carers are informed of repeated serious incidents involving their child.
- Appropriate use of bully audits are made as the need arises.
- The school rules are displayed in each learning space for teacher reference.
- The school Mantra is recited at each School Assembly.
- At the start of each year class teachers revise the anti bullying strategies. These strategies are displayed in all learning spaces.
- The school rules and anti bullying strategies are focused on regularly at the School Assembly.
- Each grade/class develops, displays and reviews the School Matrix.
- Teachers establish classroom management arrangements and communicate these to Parents/Carers at the Grade Information Night at the start of the year.
- Staff use intrinsic and extrinsic incentives to motivate, reinforce and reward appropriate and desirable behaviour.
- Teachers nominate students weekly to receive a Principal's Award at Assembly. Names are published in the school newsletter.
- The appropriate use of school Information and Communication Technology is outlined in the ICT Acceptable Use Policy.



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- We exercise procedural fairness in dealing with all matters. Procedural fairness is a basic right of all when dealing with authorities. It refers to what is sometimes described as the 'hearing rule' and the 'right to an unbiased decision'. The 'hearing rule' includes the right of the person against whom an allegation has been made to know the allegations related to a specific matter and any other information which will be taken into account in considering the matter; know the process by which the matter will be considered; respond to allegations; and know how to seek a review of the decision made in response to the allegations. The 'right to an unbiased decision' includes the right to impartiality in an investigation and decision-making and an absence of bias by a decision-maker.
- We expressly prohibit corporal punishment for the use of disciplining a student. Corpus Christi Primary do not sanction the administering of corporal punishment by non-school persons, including parents, to enforce discipline at the school.
- The school will not accept any behaviour or language that is racist and appropriate measures will be taken in response to any instance

At Corpus Christi we follow all the procedures of the Diocese of Catholic Schools, Parramatta concerning issues that jeopardise the safety and well being of our students. This includes physical violence, possession of a firearm or weapon and possession of an illegal substance. The Principal will follow all guidelines of CEO Parramatta including: suspending students, contacting the Head of School Services and reporting if necessary the incident to NSW Police Force.